



## BOROUGH OF AVALON LETTER OF INTENT TO REMEDY

The property located at \_\_\_\_\_ was inspected on \_\_\_\_\_ in order to obtain a Certificate of Occupancy Compliance for a transfer of ownership. At the time, the Borough Code Enforcement Official noted the following violations of the International Property Maintenance Code:

The Code Enforcement Official has issued a conditional Certificate of Occupancy Compliance to allow the sale of the property to proceed.

I have reviewed the copy of the inspection report provided to me by Avalon Borough. I agree to remedy all violations within \_\_\_\_\_ days/months of closing. I agree to apply for all necessary building and/or zoning permits within 30 days of closing. I understand that the Code Official may issue a Stop Work Order if I do not apply for and obtain the necessary permits. Once all repairs have been completed, I will notify the Borough Code Enforcement Official and request a new inspection so that a final Certificate of Occupancy Compliance can be issued. If the property violations noted in the inspection report are not remedied within \_\_\_\_\_ days/months, I will submit a written request for an extension of time to the Borough Administration Office and the Code Official.

I agree to maintain the exterior of the property while I am completing the necessary repairs. This includes complying with all Borough Ordinances pertaining to grass and weeds, trash removal, and sidewalk maintenance.

I understand that failure to comply with the terms of this Letter of Intent to Remedy will result in a notice violation and/or criminal complaint being issued on the property. I may incur fines and court costs for all violations of Borough Ordinances and/or the International Property Maintenance Code.

**SIGNATURE OF PROPERTY BUYER:**

Sign: \_\_\_\_\_ Date: \_\_\_\_\_

Print: \_\_\_\_\_ Phone: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

\_\_\_\_\_  
Email Address: \_\_\_\_\_

**NOTARY PUBLIC SEAL:**

Subscribed and Sworn before me this  
\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_

\_\_\_\_\_  
**NOTARY'S SIGNATURE**

**NOTARY PUBLIC IN AND FOR THE COUNTY OF \_\_\_\_\_ AND  
THE STATE OF PENNSYLVANIA.**